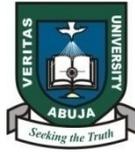


**VERITAS UNIVERSITY, ABUJA**  
(The Catholic University of Nigeria)



Department of English and Literary Studies  
College of Arts and Theological Studies

**Student Handbook**

(UNDERGRADUATE PROGRAMMES)

### **Vision of the University**

To rank among the best as an academic community founded on Catholic principles and committed to a culture of excellence.

### **Mission of the University**

To provide integrated and holistic formation of students and advance knowledge in the service of God and society based on Catholic principles.

### **Vision of the College**

To be the best in the Arts and Theological Studies in the country where the advancement of the humanities and the Theological is nurtured by teaching, research, and service undertaken in the search for truth and for the rapid humanization, development and moral transformation of humankind.

### **Mission of the College**

To offer and make its programmes responsive to the needs of the graduates and the society thereby supporting the humanistic and moral transformation.

### **Vision of the Department**

To be amongst the best where language, literature and literacy inform, form, and transform humanity.

### **History of the Department**

The Department of English and Literary Studies was established during the 2013/2014 Academic session. Prior to this time, it was one of the two programmes (English and Literary Studies, and History and International Relations) in the erstwhile Department of Arts and Theological Studies which is now a College. The defunct Department of Arts and Theological Studies was one of the two foundation Departments of the College of Management, Social Sciences, Arts and Theological Studies which took off in the 2008/2009 academic session when the University commenced academic activities. At inception, Dr Abimbola Shittu served as the Pioneer Acting Head of Department of Arts and Theological Studies for two sessions, 2008/2009 and 2009/2010. Dr. Gabriel B. Egbe was the second Acting Head of Department (2010-2012) during whose tenure the Department and the programme of English and Literary Studies earned full accreditation from the National Universities Commission (NUC). Dr Angela N. Dick was appointed Acting Head of Department (2012/2013) academic session. With the establishment of the Department of English and Literary Studies, Dr Gabriel B. Egbe was appointed as the pioneer Acting Head of Department with effect from the 2013/2014 academic session.

### **Philosophy of the Department**

The overarching philosophy of the Department of English and Literary Studies is to promote scholarship in the humanistic studies as the foundation of knowledge and the aesthetic

appreciation of all humanistic education and values for the holistic (intellectual, emotional and spiritual) development and advancement of humankind. Specifically, the programme is anchored on the ultimate aim of producing highly literate graduates who will positively affect their environment and sustain socio-cultural, political, economic and moral progress of the Nigerian nation using language, literacy, and literary sensibilities as tools of engagement. The fundamental approach to the dispensation of and dialogue with knowledge in the programme of English and literary Studies is anchored on developing the competencies of learners using out-come based student-centred engagement, and employing the skills of critical thinking and inquiry through teaching, research, and service in order to propel personal and societal growth and development.

### List of Academic and Support Staff

S/ No	Name of Staff	Qualifications	Rank	Specialization	Status
1.	Gabriel B. Egbe	PhD, M.A., B.A. (Ed), NCE	Senior Lecturer/Acting Head of Department	English Language/Applied English Linguistics/Reading and Literacy	Full Time
2.	Angela Nogzi Dick	PhD, M.A., B.A., NCE	Lecturer 11	African Novel/Women Studies	Full Time
3.	Verlumum E. Shior	M.A., B.A., Dip. in Law	Assistant Lecturer	Literary Criticism/Gender Studies/The African Novel	Full Time
4	Kalu Obasi Kalu	M.A., MBA, PGDM, B.A. (Ed), NCE	Assistant Lecturer	Literary Criticism/Written African Literature	Full Time
5.	Smart C. Mbarachi	M.A., B.A.	Assistant Lecturer	English Language/Sociolinguistics /Internet Linguistics	Full Time
6.	John N. Tanyi	M.A., B.A. (Ed)	Assistant Lecturer	English Language	Full Time
7.	Leonard Onwuegbuche	M.A., B.A.	Assistant Lecturer	African-American Literature	Full Time
8.	Christiana K. Bitrus	M.Ed, B.Ed	Assistant Lecturer	Language Education	Full Time
<b>Administrative and Support Staff</b>					
9.	Olarinde J. Ajamu	HND, ND	Language Laboratory Technologist	Electronics/Telecommunications	Full Time
10.	Allwell Akawa	PGD, HND, ND	Secretary	Computer Science (Hardware Maintenance/Networking)	Full Time
11.	Olusola Dada	SSCE	Office Assistant	Front Desk Officer	Full Time

## **Modes of Admission and Admission Requirements**

Candidates may be admitted into the undergraduate degree programmes of the Department in any of the following three ways:

1. Through the Unified Tertiary Matriculation Examination (UTME)
2. By Direct Entry
3. Through Inter-University Transfer

### **1. Unified Tertiary Matriculation Examination (UTME) Entry Mode**

Candidates seeking admission through the Unified Tertiary Matriculation Examination (UTME) into 100-level of the four-year programmes leading to the award of Bachelor of Arts (B.A.) degree in English and Literary Studies should possess a minimum of:

- (i) Five credit passes at the GCE/WAEC/NECO examinations, which must include English Language, Literature-in-English plus three other Arts and/or Social Science subjects
- (ii) Grade 11 Teachers Certificate (TC11) with credit or merit passes in at least five subjects including English and Literature in English for English and literary Studies programme; and History or Government for History and International Relations programme.
- (iii) National Teaching Certificate (NTC), National Business Certificate (NBC) with credit passes in five subjects relevant to the course and obtained at not more than two sittings. For NTC/NBC, a credit in any General Education subjects, trade related subjects and trade component subjects is equivalent to a credit in a subject.

In every case, the University requires that the candidate make an acceptable pass on the Unified Tertiary Matriculation Examinations (UTME) conducted by the Joint Admissions and Matriculation Board (JAMB). In addition, the University further screens all candidates for admission into its degree programmes.

### **2. Direct Entry Mode**

Candidates seeking Direct Entry admission to the 200-level degree programme should possess, in addition to the minimum of five credit passes at the GCE/WAEC/NECO examinations any of the following:

- Advanced Level GCE in two relevant subjects including Literature-in-English
- Interim Joint Matriculation Board (IJMB) Examination in relevant subjects
- Nigeria Certificate in Education (NCE) in relevant subjects excluding Education

- National Diploma (ND) Upper Credit in subjects applied for or related field
- Higher National Diploma (HND) Lower Credit in related field
- First degree in a related area from a recognized university

Results at ‘O’ level and ‘A’ level must be attained at not more than two sittings.

Candidates with two equivalent subjects at the Nigeria Certificate of Education (NCE) or a National Diploma (ND) certificate from an approved university, college of technology, or polytechnic with the minimum grade of MERIT may be accepted if they have satisfied all University Matriculation requirements.

### **3. Inter-University Transfer**

Candidates wishing to transfer from another university into the Department must obtain and fill the Inter-University Transfer form from the University’s Admissions Office. An application for admission to the University through inter-university transfer will be considered only if the Department is satisfied that the candidate has met the minimum academic requirements for admission to the English and Literary Studies programme. All inter-university transfer candidates will normally be admitted into either the 100 or 200 level.

### **General Studies Requirement**

As a university policy, the B.A. degree in English and Literary Studies requires compulsory courses in General Studies (GES) as well as specified Theological (THG) courses. Students are required to take all GES and specified THG courses, which they must pass before they can graduate. Direct Entry students will also take and pass all GES and specified THG courses. However, some General Studies courses may be waived for students transferring from other universities in Nigeria if the General Studies courses they took in their previous universities are equivalent in content to the GES courses offered in Veritas University, Abuja.

### **Orientation for New Students**

Besides the University-wide orientation for new students, the Department provides orientation for all new students on resumption. The exercise is intended to enable new students settle down and adjust to the Department.

### **Course Credit System**

The University operates a course credit system in which subject areas are broken down into examinable units called **Courses**. Instructions in the Department shall be by units of courses and students shall be required to take an approved combination of courses as may be determined from time to time by the University Senate on the recommendations of the Departmental and College Boards of Studies.

### **Credit Unit**

All courses offered in the Department’s degree programme are assigned credits and students earn credits for course units passed. A credit unit refers to a specified number of hours of student-

teacher contact for lectures/tutorials of one hour per week per semester of fifteen weeks. Hence, one credit unit is one hour of lecture or tutorial per week per semester or an equivalent amount of study such as seminars, laboratory, or fieldwork, or any combination of these.

### Grade Point Average (GPA)

Grade Point Average (GPA) is a measure of the average performance of a student for a given semester expressed in grade points earned in all the course units taken by the student during the semester. The Grade Point Average (GPA) is derived from the raw scores obtained by a student in all the course units taken. It is computed by first multiplying the numerical value assigned to the letter grade attained in each course unit (that is, the *value points*) by the number of credit units assigned to that course to obtain the *grade points*. Then, these grade points are summed across the number of courses taken to obtain the *total grade points* earned in that semester. Finally, the sum—the *total grade points* earned in that semester—is divided by the total credit units the student registered for in the semester to get the grade point average. An illustration of the computation of the GPA is given below.

An illustration of GPA Computation

Col. 1	Col. 2	Col. 3	Col. 4	Col. 5	Col. 6	Col. 7
Courses Registered	Credit units	Raw Scores (%)	Letter Grade	Value Points	Grade Points	Remarks
HUM1111	2	75	A	5	10	Grade Points Average (GPA) is derived by dividing the total of Col. 6 by the total of Col. 2, i.e.,  $\text{GPA} = \frac{\text{Total of Grade Points (GP) earned}}{\text{Total Credit units registered (TC)}}$ $= \frac{94}{24}$ $= \underline{3.92}$
ELS 1211	2	67	B	4	8	
ELS1311	2	55	C	3	6	
GES 1011	2	46	D	2	4	
GES 1021	2	40	E	1	2	
GES 1031	2	64	B	4	8	
GES 1041	1	56	C	3	3	
FRE 1111	3	78	A	5	15	
ELS 1411	2	65	B	4	8	
ELS 1611	2	70	A	5	10	
ELS 1621	2	71	A	5	10	
LAW 1111	2	75	A	5	10	

TOTAL	24				94	
-------	----	--	--	--	----	--

### **Cumulative Grade Point Average (CGPA)**

The Cumulative Grade Point Average (CGPA) is a measure of a student's overall performance in his/her programme of study at the end of a particular semester or academic session. It is an up-to-date average or mean of the cumulative grade points (CGP) earned by a student at any point in his/her programme of study. The CGPA is derived by adding the *grade points* earned by the student in each course taken to-date; then, this aggregate quantity (the cumulative grade points) is divided by the sum of the credit units of all the courses the student has taken to-date to obtain

$$\text{CGPA} = \frac{\text{cumulative grade points}}{\text{cumulative credit units}}$$

### **Work Load**

A student shall normally register for a minimum of thirty (30) and a maximum of forty-eight (48) credit units in any academic year, except in the case of direct entry and inter-university transfer students. This means that a student should take between 15 and 24 credits in any given semester and no student can earn more than forty-eight (48) credit units at the end of an academic year.

In the special case of Direct Entry and Inter-university Transfer students, who follow a three-year degree programme, this maximum may be exceeded by the number of credit units assigned to the General Studies courses, which they must take.

### **Examination and Grading**

- a) Courses must be offered in progressive tiers. This means that 100 Level courses must be offered and passed (as may be required) before a candidate is allowed to register for the next higher tier of courses.
- b) At least 75% attendance is required in all lectures/tutorials to qualify to sit for the semester examination in a course unit.
- c) Continuous Assessment (CA) shall account for a minimum of 40% of the final examination grade. A minimum of four (4) Continuous Assessments (CAs) consisting of tests and assignments must be administered per course unit per semester and the assessed script returned to the student in good time (advisably before the final examination of the course unit in question).

## Scores, Letter Grades and Grade Points

Score	Letter Grade	Grade Point	Remarks
70 and above	A	5	Pass
60 – 69	B	4	Pass
50 – 59	C	3	Pass
45 – 49	D	2	Pass
0 – 44	F	0	Fail

### Course Listing

Courses for each academic programme are categorized as compulsory courses and electives. Compulsory courses are made up of designated core courses in the discipline, General Studies (GES) courses, research methods, and other required courses. Elective courses are closely related alternative course units from which the student chooses some in order to complete the required credit load for the semester.

### Audited Courses

A student may register to audit a course unit outside his/her programme of study according to his/her interest, but subject to departmental approval. A student may write examinations in such audited courses, and the scores for such examinations reflected in his/her academic records, but he/she may not earn credits for them.

### Conditions for Probation

If at the end of the session, a student's Cumulative Grade Point Average (CGPA) is less than 1.50, then he/she will be placed on probation for a specified period of one full session. A student who is on probation should re-register for all the failed courses before registering the current ones. Such a student should not exceed a credit load of 15 for that semester. If the student still has a CGPA less than 1.50 at the end of the session, he/she is advised to withdraw from the programme. He/she may shop for admission in another programme.

### Conditions for Withdrawal

If at the end of a probation period, a student's CGPA is still less than 1.50, the student will be asked to withdraw from his/her programme of study. A student who is so withdrawn need not leave the University; rather, he/she may transfer to another programme in any Department within and outside the College that may be willing to accept him or her.

### Course Coding

All courses offered in the Department are coded by assigning them a three-lettered prefix followed by four-digit numbers. The three-letter prefixes represent the B. A. degree programme or those academic disciplines that do not yet have degree programmes. The three-letter prefix GES is assigned to courses in General Studies. The four-digit numbers are assigned to represent the level of study, a specialized area within the programme of study, the serialization of course units within the specialized area, and the semester in which the course is offered, in that order.

### Programme Codes

For course units in the Department, the three-letter prefixes are assigned as follows:

ELS	—	B. A. (English and Literary Studies)
-----	---	--------------------------------------

For course units taken from other academic disciplines that do not yet have degree programmes, three-letter prefixes are assigned as follows:

HUM	—	Humanities
LAW	—	Law

### The Four-Digit Codes

The four-digit numbers are to be interpreted in the following manner. The first digit in the sequence represents the level of study. The digits representing the levels are assigned as follows:

1	-	100 level
2	-	200 level
3	-	300 level
4	-	400 level

The second digit in the sequence represents a special area of study (specialization) within the degree programme. The entries for the degree programmes in this handbook spell out the specialized areas within each programme and the numbers assigned to them. However, the University has reserved the number '0' as the second digit exclusively for General Studies (GES) courses.

The third digit in the sequence represents the serial number the Department assigns to a particular course unit among the course units offered within that specialization, while the last digit refers to the semester in which the course unit is offered. The digits that act as semester codes are assigned as follows:

1	—	First semester
2	—	Second semester

### Course Registration

At the beginning of every session, all students are required to follow procedures prescribed by the Examination and Records Unit of the Registry and register on-line. A student is not fully registered for an academic session unless and until these on-line procedures have been completed within a prescribed period. At the beginning of every semester, all students are required to register for the approved appropriate level of courses.

Any student who fails to register within two months of the beginning of the semester shall not be allowed to register for that semester any more. For the candidate admitted to 100 Level of study, or through Direct Entry, his/her admission shall be considered to have lapsed. Any returning student who fails to register within two months of the beginning of the new session shall be deemed to have voluntarily withdrawn from the University. In addition, such a student shall be re-admitted in a subsequent session only with the approval of Senate.

### **Late Course Registration**

Any student who fails to register within the stipulated period for course registration shall be liable to late registration. Late registration commences directly after the expiration of the duration for normal registration. Late registration shall attract a specified fine as may be determined by the University.

Any change or alteration in the student's course registration form after it has been duly endorsed by the designated authority shall not be admitted without the consent of the Head of Department. Such a change, either by way of addition, drop, or substitution, must be effected on specially prescribed forms and within the first four (4) weeks of the semester.

Students who attend lectures in courses that they have not registered for shall do so only with the express permission of the course unit lecturer(s). However, such students shall not earn any credit units from participation in such courses.

### **Matriculation and Induction Ceremony**

Every new student must be matriculated before he/she is recognized as having entered the academic community of the Department. At the ceremony, students are expected to take the Matriculation Oath. Matriculation usually marks the end of students' registration. Students are usually issued with matriculation numbers, with which they will obtain Identity Cards from the Student Affairs Division.

### **Course Advisors**

For each level of study, the Head of Department appoints from among the full-time members of the academic staff of the Department a Course Advisor. The Course Advisor shall advise the students on university regulations as they relate to their studentship as well as ensure that the students select courses in accordance with the regulations governing the award of the degree for which they have enrolled. He/she has the primary responsibility of ensuring that the student he/she advises duly registers for course units and credit units required of his/her level of study and academic standing.

### **Pre-requisite Courses**

Courses may have pre-requisites, which are specified courses that a student must take and pass before registering for the next relevant higher-level courses or continuation of the same course in a subsequent semester. However, a student who fails to pass a pre-requisite course may be allowed to register concurrently for the next relevant higher-level courses or continuation of the same course, provided such a student seeks in writing and receives approved from the Department.

## **ACADEMIC PROGRAMME: ENGLISH AND LITERARY STUDIES**

### **1.0 TITLE OF DEGREE: B.A. (Honours) English and Literary Studies**

#### **1.1 Introduction to the Programme**

The Department of English and Literary Studies offers a B.A. degree programme in English and Literary Studies. The components of the degree consist of two disciplines: Language and Literature. The programme is structured to achieve balance between English Language and Literary Studies.

In Language, there is a concern to help the student to develop profound knowledge of English language as well as understand and apply the principles of language study in a broad range of linguistic situations both in terms of the multi-lingual situation and the ever-expanding demand for English for technological and creative usage

In Literary Studies, the emphasis is on the acquisition of critical skills necessary to navigate the literary world and genres as well as understand the process by which these genres developed and are developing in English and in translations.

Rapid language development is part of modern Nigeria; so too is literature. Their beginnings have been closely associated with the Universities and Veritas University will help in the development of the literary trends both in Nigeria and in other parts of Africa. The Department therefore expects that students will develop a keen interest in all these areas to position them to make desirable contributions to the growing creative and educational life of the nation.

#### **1.2 Objectives**

- (i) To train students to acquire adequate communicative competence in both the spoken and written varieties of the English language, thereby giving them a good grounding and effective mastery of the language in its various applications to achieve adequate self-expression and self-actualization.
- (ii) To equip the students with the knowledge of the forms and features of the varieties of English used in different professional domains such as business communication, legal communication, electronic broadcast media, print journalism, advertising and sports commentaries, book publishing, and biography writing.
- (iii) To equip the students with adequate linguistic knowledge of the English Language through a detailed study of its sound system, lexicon, syntax, semantics and usage.
- (iv) To adequately prepare the students to pursue postgraduate studies in English Language, Linguistics, Literature and to take up teaching and research at the appropriate level of education.
- (v) To orient students towards self-employment by a focus on skills such as writing (e.g. of articles in magazines, of speeches; designing and presenting special programmes

- on radio or TV, designing and publishing magazines etc.), creative writing, and other kinds of original output through independent thought, inventiveness and creativity.
- (vi) To enable students to overcome deficiencies in their English.
  - (vii) To produce graduates who possess an informed literary and aesthetic sensibility and intellectual tools to appreciate any literary stimulus and event.
  - (viii) To impart a humanistic perspective to students by acquainting them with literature as an expression of lofty ideas, aspirations and the spiritual essence of humankind.
  - (ix) To stimulate in the students the aptitude for creativity and innovation in the exploration of investment opportunities in the culture and art industry.

### 1.3 Learning Outcomes

At the end of the course of study, students are expected to possess the following competencies and aptitudes:

- i. Demonstrate adequate competence in the main language skills of speaking, listening, reading, writing and presenting
- ii. Demonstrate adequate linguistic knowledge of English linguistics covering phonology, morphology, syntax, semantics, pragmatics, discourse analysis, stylistics and New Englishes
- iii. Demonstrate competence in using English for specific purposes
- iv. Use knowledge of Applied English Linguistics in the learning and teaching of English and Literature-in-English
- v. Use knowledge of liberal education as communicated in literary and critical works to demonstrate and champion moral and spiritual rectitude and transformation in the society
- vi. Empathize with the less privileged on one hand and develop a critical attitude to society on the other through demonstrated actions and the production of critical and creative works.

#### Graduation Requirement

In addition to the general requirements of Veritas University, a student offering the Four-Year degree programme must successfully complete a **minimum of 163 course credit units**, 120 of which must be courses offered in the Programme of English and Literary Studies, to qualify for, and obtain a B.A. (Honours) English and Literary Studies degree. The remaining 43 course credit units are distributed as follows:

i)	General Studies	19
ii)	Electives	24

For Direct Entry, such a student offering the three-year degree programme must successfully complete a **minimum of 139 course credit units**, 100 of which must

be courses offered in the Programme of English and Literary Studies, to qualify for, and obtain a B.A. (Honours) English and Literary Studies degree. The remaining 43 course credit units are distributed as follows:

i)	General Studies	19
ii)	Electives	20

## **B. A. ENGLISH AND LITERARY STUDIES CURRICULUM**

### **1.8 AREAS OF SPECIALISATION**

#### **1. Phonology**

- ELS 1112 Introduction to Phonology and Phonetics
- ELS 1111 Spoken English

#### **2. Syntax**

- ELS 1211 English Grammar
- ELS 2221 Advanced English Composition
- ELS 2232 Introduction to Morphology and Syntax
- ELS 3232 Advanced English Grammar and Composition
- ELS 4251 New Trends in English Syntax

#### **3. Applied Linguistics**

- ELS 1311 Introduction to Language
- ELS 1322 Introduction to Language Arts
- ELS 2331 History of the English Language
- ELS 2342 Varieties of English
- ELS 3351 Semantics of English
- ELS 3361 Sociolinguistics
- ELS 3371 Discourse Analysis and Pragmatics
- ELS 3382 Applied English Linguistics
- ELS 3392 The English Language in Nigeria
- ELS 3312 Language Learning and Assessment
- ELS 4321 English for Specific Purposes
- ELS 4332 Language and National Development
- ELS 4341 Teaching English as a Second Language
- ELS 4352 Stylistics

#### **4. Prose/Poetry/Drama/Creative Writing**

- ELS 1411 Introduction to Prose Fiction

- ELS 1422 Oral Literature
- ELS 1431 Drama and Theatre
- ELS 2441 African Novel
- ELS 2452 African Novel
- ELS 2462 African Poetry
- ELS 2471 Creative Writing 1
- ELS 2472 Creative Writing 11
- ELS 3491 African Women Writers
- ELS 3412 Selected Nigerian Writers
- ELS 4421 Children's Literature
- ELS 4422 The Short Story
- ELS 4441 Film Studies

### **5. Literary Theory**

- ELS 1512 Nigerian Literature
- ELS 2521 History of English Literature
- ELS 2532 Critical Theory and Practical Criticism 1
- ELS 3541 Survey of American Literature
- ELS 3552 European Literature
- ELS 4561 Critical Theory and Practical Criticism 1
- ELS 4572 Caribbean Literature
- ELS 4581 Studies in Fiction and Drama
- ELS 4581 Special Author (African and Non-African)
- ELS 4671 Commonwealth Literature

### **6. Research and Methodology**

- ELS 2612 English Language Methodology
- ELS 2622 Literature Methodology
- ELS 3632 Research Methods and Presentation Skills
- ELS 4642 Seminar
- ELS 4591 Research Project/Long Essay

### **7. General Studies /Required Courses**

- GES 1011 Communication in English 1
- GES 1012 Communication in English 11
- GES 1021 History and Philosophy of Science
- GES 1031 Nigerian Peoples and Culture
- GES 1041 Use of Library, Study Skills and ICT
- GES 1022 Logic, Philosophy and Human Existence
- GES 1032 Communication in French
- GES 1042 Community Service
- GES 2011 Entrepreneurship and Innovation
- GES 2021 Peace and Conflict Resolution
- GES 2012 Business Creation and Growth

FRE 2211	French Oral Communication Skills
FRE 2212	French Written Communication Skills
LAW 1111	Nigerian Legal System 1
LAW 1122	Nigerian Legal System 11
THG 1712	Introduction to Church History
THG 2711	Spiritual Theology and Catechesis
THG 2722	Social Teaching of the Church

## COURSE CONTENT

### 100 Level Courses

#### First Semester

Course Code	Course Title	Credit Units
GES 1011	Communication in English 1	2
GES 1021	History and Philosophy of Science	2
GES 1031	Nigerian Peoples and Culture	2
GES 1041	Use of Library, Study Skills and ICT	2
LAW1111	Nigerian Legal System 1	2
HUM1111	Introduction to Humanities	2
ELS 1211	English Grammar	2
ELS 1311	Introduction to Language	2
ELS 1411	Introduction to Prose Fiction	2
ELS 1431	Drama and Theatre	2
<b>Total Credits</b>		<b>20</b>

#### Second Semester

Course Code	Course Title	Credit Units
GES 1012	Communication in English	2
GES 1022	Logic, Philosophy and Human Existence	2
GES 1032	Communication in French	2
GES 1042	Community Service	1
THGE1722	Introduction to Church History	2
LAW 1122	Nigerian Legal System 11	2
ELS 1112	Introduction to Phonetics and Phonology	2
ELS 1222	Introduction to Language Arts	2
ELS 1512	Nigerian Literature	2
ELS 1422	Oral Literature	2
<b>Total Credits</b>		<b>19</b>

### 200 Level

## First Semester

Course Code	Course Title	Credit Units
GES 2011	Entrepreneurship and Innovation	2
GES 2021	Peace and Conflict Resolution	2
FRE 2211	French Oral Communication Skills	3
THG 2711	Spiritual Theology and Catechesis	2
ELS 2121	Spoken English (Speech Work)	2
ELS 2231	Advanced English Composition	2
ELS 2321	History of the English Language	2
ELS 2441	African Drama	2
ELS 2451	African Novel	2
ELS 2521	History of English Literature	2
<b>Total Credits</b>		<b>21</b>

## Second Semester

Course Code	Course Title	Credit Units
GES 2022	Business Creation and Growth	2
FRE 2212	French Written Communication Skills	3
THG 2722	Social Teaching of the Church	2
ELS 2242	Introduction to Morphology and Syntax	2
ELS 2332	Varieties of English	2
ELS 2472	Creative Writing 1	2
ELS 2462	African Poetry	2
ELS 2532	Critical Theory and Practical Criticism 1	2
ELS 2612	English Language Methodology	2
ELS 2622	Literature Methodology	2
<b>Total Credits</b>		<b>21</b>

## 300 Level Courses

### First Semester

Course Code	Course Title	Credit Units
THG 3341	Social Teaching of Church	2
ELS 3341	Semantics of English	3
ELS 3351	Sociolinguistics	3

ELS 3361	Discourse Analysis and Pragmatics	3
ELS 3481	Creative Writing 11	3
ELS 3491	African Women Writers	3
ELS 3541	Survey of American Literature	3

**Elective** (Any one course from History and International Relations or Social Sciences)

**Total Credits                    23**

**Second Semester**

<b>Course Code</b>	<b>Course Title</b>	<b>Credit Units</b>
THG 3532	Spiritual Theology	2
ELS 3252	Advanced English Grammar and Composition	3
ELS 3372	Applied English Linguistics	3
ELS 3382	The English Language in Nigeria	3
ELS 3392	Language Learning and Testing	3
ELS 3412	Selected Nigerian Writers	3
ELS 3552	European Literature	3
ELS 3632	Research Methods and Presentation Skills	3

**Total Credits                    23**

**400 Level Courses**

**First Semester**

<b>Course Code</b>	<b>Course Title</b>	<b>Credit Units</b>
ELS 4261	New Trends in English Syntax	3
ELS 4311	English for Specific Purposes	3
ELS 4341	Teaching English as a Second Language	3
ELS 4421	Children's Literature	3
ELS 4441	Film Studies	3
ELS 4561	Critical Theory and Practical Criticism 11	3
<b>Elective</b>	<b>(Any one of the following)</b>	

ELS 4581	Special Author	3
ELS 4581	Studies in Fiction and Drama	3

**Total Credits                    21**

**Second Semester**

<b>Course Code</b>	<b>Course Title</b>	<b>Credit Units</b>
--------------------	---------------------	---------------------

ELS 4332	Language and National Development	3
ELS 4352	Stylistics	3
ELS 4572	Caribbean Literature	3
ELS 4432	The Short Story	3
ELS 4642	Seminar	1
ELS 4652	Research Project/Long Essay	6
<b>Total Credits</b>		<b>19</b>

### 1.10 COURSE DESCRIPTION

#### **ELS 1211: English Grammar 2 Credit Units**

This course is designed to explore the salient features of English grammatical structure in a fairly practical way. Particular attention will be paid to such aspects as the sentence, phrase structure, clause-types and inter-sentential relations. The aim is to improve students' proficiency in English by indirectly highlighting their areas of difficulty and helping to sharpen their sense of grammatical competence vis-a-vis communicative effectiveness.

#### **ELS 1311: Introduction to Language 2 Credit Units**

The course is designed to acquaint students with an understanding of the general principles of linguistics as basic tool for the description and analysis of the nature of language. A general description of the origins and classification of language; characteristics and properties of language with focus on English is the central concern of the course. Students are introduced to the major levels of linguistic description as phonology, syntax, morphology and lexis, semantics, and how they operate in English as well as their native languages. The overall objective is for the students to transfer their understanding to the development of basic competencies in the use of language for various purposes.

#### **ELS 1112: Introduction to Phonetics and Phonology 2 Credit Units**

This course introduces students to phonetics including a general classification of speech sounds in order for students to acquire the ability to analyse the sound systems of languages. Laboratory lessons and tape-recorded speech analysis will complement lectures.

#### **ELS 1222: Introduction to Language Arts 2 Credit Units**

This course introduces students to the basic language and communication skills of listening, speaking, reading, writing as well as viewing and representing. The course shows the connection between these skills and dwells on the forms and processes of listening and reading as critical for literacy learning and development.

#### **ELS 1422: Oral Literature 2 Credit Units**

The course introduces students to the forms of verbal artistic production and examines various theories of oral discourse, its origins, nature and analysis.

**ELS 1421: Introduction to Literature 2 Credit Units**

The aim is to introduce students to literature as a discipline and to all the major genres. Focus will be on the organizing principles or techniques of fiction and its language through selected short stories and novels as well as the evolution and development of the genre from classical to contemporary times. In addition students will be introduced to the nature, form and characteristics of poetry. Through selected poems, students are guided to acquire the tools and techniques of the genre.

**ELS 1441: Drama and Theatre 2 Credit Units**

This is an introductory course on the nature, form and characteristics of drama and theatre. The course exposes students to the evolution and development of the genre to contemporary times. Students are guided to acquire the theories and techniques of theatre analysis through the study of classical and contemporary texts.

**ELS 1512: Nigerian Literature 2 Credit Units**

The course introduces students to the major genres of Nigerian Literature and the socio-political conditions that have influenced their development. Attention will be drawn to the changes in scope and preoccupation of the Nigerian artists involved over the years.

**ELS 2121: Speech Work 2 Credit Units**

This is a practical laboratory study in detail of the segmental phonemes and supra-segmental features of English and their organisation as concrete discourse as well analysis of speech production and reception. Emphasis shall be on language laboratory exercises on conversational English with a view to improving students' communication skills in spoken English.

**ELS 2232: Introduction to Morphology and Syntax 2 Credit Units**

This course introduces the study of the structure of English with reference to a comparative analysis of models through traditional, systemic, structuralist and transformational-generative grammars.

**ELS 2321: History of the English Language 2 Credit Units**

This is a diachronic study of the development of English Language from Old English to its present-day status as a world language.

**ELS 2231: Advanced English Composition 2 Credit Units**

The course is designed to engage the students in the knowledge and acquisition of advanced skills in the art and act of prose composition for various purposes and contexts (reports, long essays, minutes of meetings, letters, public announcement, speeches, etc). Students will be exposed to sample texts based on selected prose writings of modern/contemporary English. The practical aspects of the course will emphasis on extensive improvement in the areas of thought

development, textual transitions, vocabulary and lexical choices, appropriateness of style as well as mechanics.

**ELS 2332: Varieties of English 2 Credit Units**

This is an introductory course on the varieties of English (regional, dialects, registers) in terms of type, topics and setting giving rise to American, British, Nigerian English (es). It also covers the variety known as International English as well as terms such as ‘glocal English’. etc drawn from written texts in British English, American English and other world standard English including Nigerian English. The course will also focus on multilingualism as a 21<sup>st</sup> century norm to expose students to concepts such as language accommodation, language change and influence, living and dead language, major and minor languages, the development of hybrid languages, language engineering as well as the different and changing roles and status of English language in multilingual settings across the world.

**ELS 2521: History of English Literature 2 Credit Units**

This course is concerned with the literature of the English people in its beginning from the period of Anglo-Saxon invasion in the fifth century, a period that is roughly regarded as the Medieval period, the Renaissance (the Elizabethan and the Jacobean Ages) in the sixteenth and the seventeenth centuries, the Neo-classical period in the eighteenth century, the Romantic and Victorian Ages in the nineteenth century and the Modernist tradition and contemporary trends in the twentieth century. Emphasis will be on literary types.

**ELS 2461: The African Novel 2 Credit Units**

This course examines the development of the African Novel from the beginning to the present day involving a detailed study of selected texts to highlight features characterizing this literary type. The course will cover the major regions of Africa.

**ELS 2472: African Poetry 2 Credit Units**

This course studies the origin and development of written poetry in Africa covering its major regions. Attention will be paid in specific terms to the African pioneer poets and the younger generation poets.

**ELS 2651: African Drama 2 Credit Units**

This is a study of the origin and development of drama in Africa. Written dramatic works will be selected to cover the major regions of the continent.

**ELS 2482: Creative Writing I 2 Credit Units**

This course is designed to stimulate the creative potentials of students. It provides instructions on the techniques of imaginative writing with reference to poetry, drama and prose and the techniques of practical criticism.

**ELS 2532: Critical Theory and Practical Criticism 1 2 Credit Units**

This is an introductory course designed to inquire into the development of theory and matter of literary criticism from classical to contemporary times. Simple literary texts will be used for practical criticism

**ELS 2612: English Language Methodology 2 Credit Units**

This is a preparatory course to equip students with basic linguistic skills for the investigation, analysis and description of English language problems and performance particularly in the use of English in Nigeria in order to reveal the various usages, variations, adaptations and impact of the acquisition of knowledge through the medium of English. Students will be required to carry out a mini action research for presentation.

**ELS 2622: Literature Methodology 2 Credit Units**

This course prepares students in the art and skills required for research in both oral and written literatures. It combines the resources and techniques of observation, investigation and reporting oral literature practices and the critical interpretation of written literary forms in the areas of fiction, drama and poetry. Students will be engaged in fieldwork whereby students are expected to collect materials, transcribe and translate them, analyse and present a final research report.

**ELS 3341: Semantics of English 3 Credit Units**

This course introduces students to semantics and concentrates on sense properties and sense relations, problem of word versus sentence meaning, semantic markedness, etc. The course is situated within the general framework of linguistic semantics.

**ELS 3372: Applied English Linguistics 3 Credit Units**

This course introduces students to the discipline of applied linguistics and the application of linguistics to various domains of language use and context such as education and the professions. It also covers such areas as interference, error analysis, language learning and acquisition, bilingualism, multilingualism, literacy, language and development and so on.

**ELS 3351: Sociolinguistics 3 Credit Units**

This is an introductory course on the systematic study of language as a social phenomenon, language and social change, the social context of speech and the function of language varieties from the speaker's point of view, language attitude, and etcetera.

**ELS 3361: Discourse Analysis and Pragmatics 3 Credit Units**

This course is an introduction to the principles and practice of discourse analysis in various situations as well as application of discourse analysis to language teaching and learning. Emphasis is on practical analysis, study and description of relevant textual materials as well as the study of the general principles, scope and goals of pragmatics in the treatment of discourse.

**ELS 3382: The English Language in Nigeria 3 Credit Units**

This course is designed to study the history, growth and use of English in Nigeria; the consequent emergence of local varieties, and changes leading to the evolution of a Standard Nigerian English (SNE). It also studies English in relation to distinct properties of some Nigerian languages and how these affect performance in Standard English. Emphasis will be on bilingualism and multilingualism and English in the Nigerian situation

**ELS 3252: Advanced English Grammar and Composition 3 Credit Units**

The course is designed to enable the student to examine in some greater depth and detail some aspects of grammatical categories and functions in English, to analyse them in order to discover their inter-relations, to describe their general characteristics and patterning, and to use such structures, systems and lexical choices so discovered effectively in communicative situations. The course basically covers some theoretical models such as Transformational-Generative Grammar, Systemic Grammar and their analytical and descriptive frameworks for English. It also covers in detail the general nature of the English lexicon, its lexicology, morphology, semantic patterning and behaviour in syntactic inter-relationships.

**ELS 3392: Language Learning and Testing**

The course covers the stages of language learning and examines the various theories of language learning, acquisition and development with reference the Behaviourist, Innatist, Humanistic, Cognitive and Interactionist theorists. Emphasis shall also be on assessment and measurement of language performance (listening, speaking, reading and writing) including proficiency and readability tests. Some attention shall be given to language disorders.

**ELS 3541: Survey of American Literature 3 Credit Units**

This is a study of American imaginative, historical and political writings. The primary focus is on the development of indigenous types. The course will also explore the political forces that influence, or were influenced by, this literature.

**ELS 3552: European Literature 3 Credit Units**

This course deals with European continental literature in translation. While concentrating in detail on one specific genre or period, it aims at giving a broad view of selected national literatures, including their major literary movements and social and cultural impulses. Areas of selection include modern European drama, the 19th century French novel, the Soviet novel and modern German literature.

**ELS 3411: African Women Writers 3 Credit Units**

This course exposes the students to the contribution of women to the development of African literature in the areas of prose, drama and poetry as well as an examination of the point of view of women writers. The course is designed to provide the much needed balance in the study of African literature.

**ELS 3442: Selected Nigerian Writers 3 Credit Units**

The course exposes students to Nigerian writers with particular attention to how each of those selected writers grapple with the political and cultural issues of their time. A comparative study of the first and second generation writers as well as emerging contemporary writers will be conducted.

**ELS 3491: Creative Writing II 3 Credit Units**

The course adopts a guided practical writing workshop approach run on seminar basis. Student writers are required to present their imaginative writing (short stories, short plays, poems, and etcetera) at workshops, which shall be examined and graded.

**ELS 3632: Research Methods and Presentation Skills 3 Credit Units**

A prerequisite for the Research Project (ENG 4922), the course introduces students to the methods and tools of research such as problem conceptualization/ identification and topic selection, data collection, data analysis, structure, referencing, bibliography, and publication of a research paper/report. Attention shall be paid to public speaking skills for various presentations (academic and non-academic) using ICT-mediated systems for effective delivery. In all, workshop processes will be adopted to instil the desired skills.

**ELS 4261: New Trends in English Syntax 3 Credit Units**

This is an in-depth study of current trends in the syntax of modern English with regard to the structure and functions of clause complexes, adjuncts, disjuncts, conjuncts, coordination and apposition, the verb and its complementation, focus, theme/rheme and emphasis, the complex nominal group, negation, and so on. Emphasis will be on the functional properties of these in communicative contexts of situation. Samples will be drawn from various descriptive, discourse, and narrative texts of British, American as well as established world standard English writers including Nigerian and non-Nigerian writers using English.

**ELS 4332: Language and National Development 3 Credit Units**

This course focuses on the constraints placed on national development by the linguistic situation in developing African nations. Language, being the most effective means of human communication and the cornerstone of mass participation in the development process itself, is explored here to see where it has helped the development or otherwise of the Nigerian society.

**ELS 4341: Teaching English as a Second Language 3 Credit Units**

The course covers the principles and theories of language teaching and learning with emphasis on modern theories of language teaching and learning. Focus is also on Computer-Mediated language teaching and learning. The course also includes production and critique of materials necessary for language teaching and learning in a second language situation.

**ELS 4321: Multilingualism and English 3 Credit Units**

The focus of the course is on multilingualism as a 21<sup>st</sup> century norm. It exposes students to the concepts of language accommodation, language change and influence, living and dead language, major and minor languages, the development of hybrid languages, language engineering as well as the different and changing roles and status of languages in multilingual settings across the world. Case studies shall be drawn from English in multilingual settings such as India, South Africa, Europe, Cameroon and Nigeria.

**ELS 4311: English for Specific Purposes 3 Credit Units**

This is a study of the syntax, vocabulary and style appropriate to academic and professional communication in various disciplines such as science and technology, mass communication, academic and business, etcetera. Selected readings and analysis of professional texts for comprehension, summary and detection of fallacies, biases and propaganda are emphasised. The course which will be practical-oriented will analyze the structure and techniques of English such as English for Academic purposes, English for Science and Technology, legal English,

journalists English, English for advertising, literary English, English for bureaucracy (officialese), etc.

**ELS 4352: Stylistics 3 Credit Units**

This course is designed to acquaint students to both linguistics and literary stylistics. Students will analyze speech, written texts, varieties of English according to use and user as well as practical analysis of a variety of texts chosen from different disciplines and discourses. Literary texts will also be selected for analysis.

**ELS 4451: Film Studies 3 Credit Units**

The overall philosophy of the course is based on the fact that the appreciation of the film genre is rooted in the study of aesthetics, which in itself, is at the centre of all literary expressions. Thus, the course aims at relating literature to film, orientating students in Film Studies and its development from its early origins to its contemporary form as an artistic genre. As a genre, film has its own vocabulary and syntax. Since the issues of film are relevant to Nigeria's collective contemporary experience, the course explores the critical and theoretical relationships that exist between literature and film.

**ELS 4461: Children's Literature 3 Credit Units**

This course explores children literature works of creative imagination written for children between the ages of 4-12 years. This book explores children psychology, literary cultural literary factors that affect the Nigerian children and his peers in other parts of the world.

**ELS 4831: Critical Theory and Practical Criticism 3 Credit Units**

This course is designed to introduce students to theories of literary production of criticism, and criticism as a mode of production, the so-called critical debates and their major schools – the sociological, the formalist, the structuralist, the feminist, the Marxists, and etcetera. The course is also designed to create awareness of Africanization of literary theory and procedure in Africa. Texts may be selected as bases of reference.

**ELS 4572: Caribbean Literature 3 Credit Units**

This course will present a comprehensive survey of the literature produced by writers of the African Diaspora in the English-speaking Caribbean. Lectures will focus on the literary response to the Diaspora history including the socio-economic and political movements in one or two hundred years, and recent trends in Caribbean literature.

**ELS 4591: Special Author 3 Credit Units**

The course is an in-depth study of the works of one African and one non-African novelist, poet or dramatist.

**ELS 4581: Studies in Fiction and Drama 3 Credit Units**

This is an intensive study of the novel as a form of literary expression. Emphasis is on close textual analysis of major novels written in or translated into English. Works are selected in such a way as to reflect the major landmarks in the development of the novel. Students are exposed to the major theories of the novel and to the different approaches in the criticism of

fiction. The course also exposes students to major playwrights who have shaped the genre in different periods and continents, especially in Africa. Selected representative texts and video films will be used for illustration and explication.

**ELS 4642: Seminar 1 Credit Unit**

The course involves seminar presentations on topical issues in language, literacy, and literature and how these affect society and are in turn affected by society.

**ELS 4472: The Short Story 2 Credits**

The course introduces the short story as a major segment of the world's literary output from its origin in folklore, its position and effectiveness as a form of fiction.

**ELS 4922: Research Project/Long Essay 6 Credit Units**

The project is a paper of between twenty-five and forty pages, researched and written under the guidance of a supervisor. Its purpose is to give final year students, in two semesters, an opportunity to engage in independent research in an area in which they are especially interested.

**GENERAL STUDIES/ REQUIRED COURSES**

**GES 1011 Communication in English 1 (2 credits)**

The course is designed to impart the communication skills in the medium of English. Emphasis is on introducing students to English for Academic purposes and specifically focuses on: Listening and Note taking; Speaking skills (sounds of English, stress, intonation and rhythm); Reading Skills and strategies such as skimming and scanning, SQ3R, KWL, CATAPULT, THIEVES, etc); and essentials of English grammar. The concentration of this course is equipping students to develop appropriate language skills necessary for academic purposes.

**GES 1021 History and Philosophy of Science (2 credits)**

Scientific evolution of man: the history of science, classification; scientific methods and the various areas of science and technology. Science and the environment: environmental effects of chemical plastics, textiles, waste and other material, chemical and radioactive hazards; elements of environmental studies; terrestrial and cosmic life; ecology and types of habitat: climate and vegetation; Energy resources: fossil fuels, nuclear energy and renewable energy resources; the Nigerian energy reserves. Characteristics of living things; cell and tissue biology; biochemistry and cellular metabolism; taxonomy of living things; Engineering technology and socio-economic development of Nigeria; the effect of adequate and stable electric power supply and satellite communication technology on the technological development of Nigeria; The interaction between science and technology; Social and ethical implications of advances in science and technology; automated industrial plants; satellite technology; space technology; genetic engineering technology; weapons of mass destruction (WMD); health education.

**GES 1031 Nigerian People's and Culture (2 credits)**

Study of the Nigerian history, culture and arts in pre-colonial times, Nigerian's perception of his world; culture areas of Nigeria and their characteristics; evolution of Nigeria as a political unit, indigene/settler phenomenon; concepts of trade; economies of self reliance, social justice, individual and national development, norms and values, negative attributes and conducts (cultism and related vices); reorientation of moral and national values; moral obligations of citizens and environmental problems. The course should emphasis some aspects of Nigerian political economy as critical in understanding Nigerian peoples and cultures.

**GES 1041 Use of Library, Study Skills and ICT (2 credits)**

Brief history of libraries; library and education, university libraries and other types of libraries; types of library materials, using library resources including e-learning, e-materials, etc. Understanding library catalogues (card, OPAC, etc.) and classification; copyrights and its implications, database resources, bibliographic citations and referencing; Study skills. Development of modern ICT, hardware technology, software technology, input devices, storage devices, output devices, communication and internet services, word processing skills (typing, etc.); Hands on practice using Microsoft Word, Excel and Power Point.

**HUM 1111 – Introduction to Humanities (2 Credit Units)**

This course is exploratory and introduces students to the foundations of humanistic education. It establishes the humanities as both an intellectual and social construct and exposes students to the major developments, trends and contributions of humanistic education from Aristotle, Plato, Neo-platonism, and classicism through the 19th Century moral movement and renaissance learning to the secular version of Christian ethics directed to the 'human' and social goals. The course also examines the writings and speeches of intellectual leaders as well as the manifestation of the ideals of these intellectuals in politics, art, and events as well as the connections and tensions between humanistic education vis-à-vis science and technology education leading to a better appreciation and utilization of humanities in a digitized world.

**LAW 1111: Nigerian Legal System I (2 credit units)**

Introduction to the basic definitions; evolution of law and the Nigerian legal system; classification of Nigerian law; sources of Nigerian law; the Constitution of the Federal Republic of Nigeria; the Nigerian courts and tribunals; and the legal personnel.

**Second Semester**

**GES 1012 Communication in English II (2 credits)**

This is a continuation of GES 1011: Communication in English 1 which introduced students to the rudiments of English for academic purposes. The focus of this course is academic writing and presentation skills in English. The course exposes students to the broad linguistic conventions and skills suitable for different kinds of academic writing such as summaries including abstracts, book reviews, report writing, answering examination questions, etc. Emphasis is on logical presentation, choice of appropriate lexis, cohesion and coherence as fundamentals of effective writing. Students are also exposed to public speaking skills and aspects of rhetoric, style and use of figures of speech which add to persuasive writing and speaking in English.

**GES 1022                    Logic, Philosophy and Human Existence                    (2 credits)**

A brief survey of the main branches of philosophy; symbolic logic, special symbols in symbolic logic – conjunction, negation, affirmation, disjunction, equivalent and conditional statements; Law of tort. The method of deduction using rules of inference and bi-conditionals qualification theory; Types of discourse: nature of arguments, validity and soundness; techniques of evaluating arguments; distinction between inductive and deductive inferences, etc. (illustration will be taken from familiar texts including literature materials, novels, law reports and newspaper publications; Philosophy and national development; national ideology and patriotism.

**GES 1032                    Communication in French                    (2 credits)**

Introduction to French, Alphabets and Numeracy for effective communication (written oral). Conjugation and simple sentence construction based on communication approach, sentence construction, comprehension and reading of simple texts.

**GES 1042                    Community Service                    (2 credits)**

The course aims to promote the spirit of service and engages students in civil works beneficial to the University community and its environs including but not limited to farming, road building and maintenance, landscaping, planting of flowers and hedges, grass-cutting and general cleaning of the campus and its environs, concreting and laying of seating and footpath slabs amongst others to promote the dignity of labour and service to community.

**THG 1712                    Introduction to Church History                    (2 credits)**

The course introduces students to church history covering Ancient Church history (from the closing of the NT writings circa 100 to the Council of Chalcedon, in 451) through medieval to contemporary church history. Ancient church history highlights the importance of this period to theological scholarship, doctrinal development and ecumenical studies. Medieval Church History covers the Middle age period which gave birth to scholasticism and humanism. These two are important to any attempt to understand the development of history of theology in this period and the religious and intellectual factors that led to the Reformation. This is a period between the Dark Ages and the 16<sup>th</sup> Century; however, the Reformation and Counter Reformation period is purposely included in order to bring the period of its logical conclusion to the contemporary era and the Second Vatican Council.

**LAW 1122: Nigerian Legal System II (2 credit units)**

Introduction to public and private laws; criminal and civil laws; the law of contract, constitutional law, etc; substantive and procedural laws; etc.

**200 Level**

**First Semester**

**GES 2011    Peace and Conflict Resolution                    (2 credits)**

Basic concepts in peace studies and conflict resolution. Peace as vehicle of unity and development, conflict issues, types of conflicts e.g. ethnic/religious/political/economic conflicts. Root causes of conflict and violence in Africa, elements of peace studies and conflict resolution,

developing a culture of peace, peace meditation and peace keeping, alternative dispute Resolution, dialogue/Arbitration in conflict resolution, role of international organizations in conflict resolution, example ECOWAS, African Union, United Nations.

**GES 2021 Entrepreneurship and Innovation (2 credits)**

This is an introductory course for studying entrepreneurship for the first time. The design and flow of the course are aimed at creating awareness, providing the knowledge and skills that are important to achieving success in all human endeavours.

**THG 2711 Spiritual Theology and Catechesis (2 credits)**

The course aims to lead the students into the nature of the spiritual life in a way that gives meaning and purpose to the spiritual exercises they perform. It studies the nature of theology as a systematic reflection on the meaning and content of Christian revelation and faith; various theological disciplines and their interconnectedness; meaning of spirituality; different aspect of spirituality- Biblical, Liturgical, Pastoral and African; rise and development of monasticism and modern Spirituality; Overview of the history of Christian spirituality; Christian virtues and universal application of charity, chastity, poverty and obedience, spiritual retreats. The emphasis on catechesis is to ensure the education of the human person to conversion and salvation taking into account one's cultural heritage and the integral formation of the whole person. The role of liturgy in catechesis, pastoral anthropology, psychology and psychopathology and the religious education of adults and adolescents children are emphasized.

**GES 2021 Business Creation and Growth (2 credits)**

The aim of this course is to develop students' competence and confidence in creating viable businesses with high potentials for new value addition and high income. The course is designed to enable students achieve economic independence after graduation. Its main goal is to help change students' mindset away from paid jobs and over-dependence on families and government. By the end of the course, students will be able to start and manage businesses at micro or family level. They will also be able to grow ventures capable of generating employment and better utilize resources.

**THG 2722 Social Teachings of the Church (2 credits)**

Since theology does not restrict itself to spiritual matters alone but concerns itself with the entire human well being, the course, with reference to the social teaching of the Church, examines the efforts of the Church as also pastor of the material well being of the human persons, with special emphasis on human dignity and rights.

## **DEFINITION OF CONCEPTS**

### **Academic/Study Programme**

An academic or study programme is a combination of courses prescribed by the Department to be taken in a progressive manner from 100 level to 400 level and must be completed in a minimum of eight semester (4 years) and a maximum of twelve semesters (6 years) leading to the award of a recognized qualification.

### **Courses**

A course is a series of lectures on a particular subject as may be determined by the Department/College, lasting one semester and associated with a single or two examination paper(s). A course may last for more than one semester, provided that such a course is divided into two parts, either part of which carries equal credit weighting and lasts for only one semester and is examinable at the end of the semester.

### **A Compulsory/Core Course**

This is a course which must be taken and passed by the student before graduation before such a student is deemed to have fully satisfied the conditions for successful completion of the programme. It may be a Departmental or borrowed course.

### **Elective Course**

This is a course a student must select from the list recommended by the Department to be taken and passed for successful completion of the programme. A student has the liberty to make a choice provided the choice is within the Departmental recommended list.

### **Department**

This refers to any teaching or research unit, institute, or any unit recognized by the University Council on the recommendation of Senate.

### **College**

This refers to a unit as constituted and established by the Senate and Council of the University usually consisting of two or more Departments.

### **Head of Department**

Refers to a person appointed by the Vice Chancellor as Head of Department or as Acting Head of Department, or such other person who by virtue of the office is designated as Head of Department.

**Dean of College**

Refers to a person elected by the College Board and as approved by the Vice Chancellor as Dean of the College or as Acting Dean of the College, or such other person who by virtue of the office is designated as Dean of the College.

**Academic Year/Session**

This is normally a 9 month or 36 week period beginning in November of one year and ending in July of the next.

**Semester**

This is one half of an academic year, usually lasting for 12-14 weeks.

**Year of Study**

This refers to the year within the prescribed duration of study by which a student may be identified.

**Academic Discipline**

It refers a special area of study normally domiciled in a department; for example, Microbiology in the Department of Biological Sciences.

**Carryover Course/Examination**

A Carryover course/examination is a course/examination taken by a student who had failed a course and who must register and repeat lectures in a course after failing in the previous attempt(s).

**Board of Examiners**

This refers to all members of a Department or College holding academic appointments above the rank of Assistant Lecturer and who taught courses.

**Supplementary Examination**

This is an examination taken by students who were unable to sit a particular examination on account of ill-health or any other accepted reasons. The examination must be taken at the next available opportunity. Such a student is credited with the full marks so earned.

**Pass Grade**

A grade within the range A-D

**Fail Grade**

A grade of F

**Concurrent Course**

A cross-listed course between two or more departments

**Good Standing**

This refers to a student whose CGPA is not less than 1.00 at the end of each year of study.

**Probation**

It is a period (session) in which a student whose CGPA at the end of the session falls below 1.00 is given to improve upon.

**Withdrawn**

It is the compulsory termination of studentship in a programme when a student's CGPA falls below 1.00 after probation.

**Withdrawal**

This is the voluntary termination of studentship at the student's volition for whatever reason.

**Credit Units**

Credit Units consist of specified number of student – teacher contact hours per week per semester. Credit units are used in two complementary ways, one, as a measure of course weighting and the other, as an indicator of student workload.

**GENERAL EXAMINATION REGULATIONS**

**A. Requirements for taking examination**

In order to be admitted to a University examination, the student MUST:

- have duly registered for the course
- follow the approved course of study for a prescribed period
- have paid all prescribed fees by Senate as and when required
- satisfy 75% attendance at lectures
- comply with any additional requirements approved by Senate from time to time.

### **B. Organization of Examination**

- Each Department shall be responsible for the organization and conduct of examinations for all courses taught in the Department.
- Each Department shall appoint an examination officer who shall be responsible for preparing timetable, arranging for invigilation, and other requirements necessary for conducting all examinations in the Department. The responsibility for supervision of examinations shall rest with the Head of Department as the Chief Examiner for the Department.
- The Sub-Dean of the College shall be the College Examination Officer. The College Examinations Committee shall consist of each departmental examination officer with the sub-Dean as Chair. The Committee shall be responsible for the coordination of timetables, physical arrangement of examination venues, invigilation and discipline in all examinations in the College.

### **Scheduling of Examinations**

Course examinations shall be scheduled at the end of the semester in which the teaching of the course is completed and on dates approved by Senate. If the University, for unavoidable reasons, is obliged to postpone an examination, the Registrar, in consultation with Deans of affected Colleges and the Director of Academic Planning shall re-schedule such examinations.

### **Duration of Examinations**

- The duration of written examinations shall normally be between two-three hours depending on the Credit units of the course.
- The duration for practical examinations shall be a minimum of three hours.

### **Examination Timetable**

The Director of Academic Planning shall compile and publish a draft timetable for all University examinations at least four weeks before the commencement of each examination and a final timetable not later than two weeks before the commencement of the examinations.

### **Setting and Administration of Examination Questions**

- Each Lecturer teaching a course shall submit questions to the Head of Department at least two weeks to the examination date.
- The Chief Examiner will in turn arrange for the moderation of the questions.

- The Head of Department shall ensure that all results of the courses examined are collated by all the examiners of the courses and submitted along with answer scripts, attendance register and marking scheme(s) two weeks after the examination as approved by Senate.
- The Head of Department shall be held responsible for any lapses arising from teaching, examination, preparation and submission of results as and when due as approved by Senate.

### **Invigilation of Examination**

For each examination, there shall be a chief invigilation provided he/she is not the course lecturer of the said course. The course lecturer shall be available as an assistant examiner.

### **Duties of Invigilators**

The chief invigilator shall

- Collect examination answer booklets and question papers from the Head of Department
- Maintain an attendance register which shall be completed and lodged with the Head of Department at the end of the examination
- Receive from invigilators, report on any misconduct observed or suspected and in turn report the same to the Head of Department after the examination
- Deposit answer scripts with the Head of Department immediately after the examination
- Ensure that:
  - Within the first 30 minutes of the examination, no candidate leaves the examination room except on cases of emergency
  - After the first 60 minutes of the examination, no candidate enters the examination room
  - During the last 15 minutes of the examination, no candidate leaves the examination room.

## **C. Administration of Examination**

### **Conduct**

- a) Students shall be at the examination venue at least 30 minutes before the advertised time for the examination. Students **MUST BE PROPERLY DRESSED** before entering the examination room.
- b) Students must produce their identity card on entry to every examination and display them conspicuously throughout the duration of the examination. It shall be the duty of the invigilator (s) to ensure that students write their names, registration numbers and other required information in the attendance register
- c) Students shall complete all information required of them in the answer booklets including continuation sheets

- d) The scripts of students who leave the examination room during emergency must be retrieved by the Invigilator before the student leaves the room.
- e) The Invigilator shall arrange the answer scripts in labeled envelopes and submit same to the Chief examiner or course coordinator 30 minutes after the completion of the examination. It shall be the responsibility of the Chief Examiner or Course Coordinator to collect and confirm the number of scripts received from the Chief invigilator.

### **Misconduct**

- Obstructing any invigilator or any other examination official in the performance of his/her duties, thereby causing harm or damage
- Impersonation (writing examination for another)
- Destroying evidence/exhibits by chewing or by any other means or an attempt to do same
- Use of scripts other than those designated for an examination
- Use of answer booklet consisting mainly of loose or continuous sheets
- Bringing into the examination hall any unauthorized materials/gadgets relevant to the examination being taken
- Copying with or without cooperation
- Presentation of identical responses to the same question by two or more students even in cancellation
- All forms of communication during examinations (passing papers or dropping papers, conscious or unconscious)
- Appearance of different handwritings in a student's scripts
- Courier (smuggling of examination question papers out of the examination room)
- Reading of notes/textbooks in the convenience during the examination or under any guise
- Falsification of test or examination marks/grades
- Failing to sign an examination misconduct form when caught cheating in an examination
- Plagiarism: Copying and downloading other people's work to complete any academic task without proper acknowledgement.

Invigilators shall ensure that affected students complete the examination misconduct form for all established cases of misconduct. Such students shall be allowed to continue with the examination after documenting the misconduct accordingly.

### **Procedure for Handling Examination Misconduct**

- The student is made to state and sign the examination misconduct form with his/her own version of the case. Thereafter, the student is allowed to continue to write that examination using another answer booklet. The form should be counter-signed by a student witness if available. In the case the student refuses to sign the misconduct form, the security unit will be invited to remove the said student from

the examination hall.

- The alleged offender's answer booklet will be retrieved by the Chief Invigilator and stapled to the signed form for onward transmission through that student's department to the Examination Misconduct Committee. The latter will then decide the level of the misconduct committed and the corresponding penalty.
- The penalty ranges from canceling of the student's paper to rustication for one year.
- The Chief Invigilator should write a report packaging the defaulter's booklet to be forwarded to the Examination Misconduct Committee for appropriate action.

## **Appointment and Duties of the Examination Officer**

### **Appointment**

Each department shall appoint an Examination Officer not below the rank of Lecturer 1. The appointment is for two academic sessions, subject to reappointment for another period of two years. The Head of Department, through the Dean of the College applies to Senate for approval of the appointment after which the Registrar issues a letter of appointment.

### **Duties**

It is the duty of the Examination Officer to

- Prepare the timetable, arranging for invigilation, and other requirements necessary for conducting all examinations in the Department
- Prepare a summary result sheet for all students registered in the department

## **Duties of Examiners**

### **Internal Examiners**

Internal examiners are Lecturers who taught a course and set the examination questions on the course. Their duties include:

- Setting and participation in the moderation of examination questions in the department
- Invigilating all examinations of the courses they teach
- Grading all examination scripts of the courses they taught and submitting the grades to the Head of Department
- Taking part in the meeting of the Department to consider and approve results for submission to the College Board

### **External Examiner**

An External Examiner is a senior academic appointed by the University who is currently not serving in the University. Usually those appointed are proven academics with a known track record in an appropriate area of specialization in the department for a period as may be determined by Senate. The duties of the External Examiner include:

- Moderation and vetting of the course outlines for all final year courses

- Moderation and vetting of all the examination questions as well as answer scripts of all final year students
- Moderation and vetting of final research projects/long essays
- Resolving any conflict in grades for final year students
- Vetting of final year grades and final degree of pass
- Writing a report covering aspects of his/her moderation/vetting

### **Appeals for Re-assessment of Examination Scripts**

- Students may appeal to the Registrar through their Head of Department and the Dean of the College for re-assessment of their examination scripts on payment of a fee as stipulated by Senate.
- Appeals for the re-assessment of the scripts can only be made by the student(s) concerned.
- Group appeals by all candidates involved in a particular examination cannot be entertained.
- If the appeal results in significant improvement (change in letter grade) on the student's original grade, the appeal fee shall be refunded to the appellant.

For an appeal to be valid, notice in writing by the student to the Head of Department must be lodged with the Registrar within four weeks of the publication of the relevant results.

The re-assessor must not be known to the aggrieved student.

The re-assessor shall be furnished with the following:

- Two scripts whose scores are around the petitioner's score
- The petitioner's script
- The marking scheme used to assess the script(s) by the course lecturer.

There should be no indication to the re-assessor which script(s) require(s) special attention. After the exercise, only the petitioner's scrip(s) will be affected by any change in grade while the other script(s) retain(s) their original grades.